

Microsoft 365 - SharePoint Online site owner customizations

Course code: GOC222

A five-day course designed for SharePoint Online administrators in Microsoft 365 or SharePoint Sites owners. In the course, you will learn to use all SharePoint management and settings options so that you can adapt the environment to the needs of your organization and effectively use all the options for working and editing the environment through a web browser and using PowerShell scripts.

Affiliate	Duration	Course price	ITB
Praha	5	28 500 Kč	50
Brno	5	28 500 Kč	50
Bratislava	5	1 250 €	50

The prices are without VAT.

Course terms

Date	Duration	Course price	Type	Course language	Location
03.03.2025	5	28 500 Kč	Presence	CZ/SK	Gopas Praha Prezenční
31.03.2025	5	28 500 Kč	Presence	CZ/SK	Gopas Brno Prezenční
22.04.2025	4	1 250 €	Presence	CZ/SK	Gopas Bratislava Prezenční
26.05.2025	5	28 500 Kč	Presence	CZ/SK	Gopas Praha Prezenční
02.06.2025	5	1 250 €	Online	CZ/SK	Gopas Bratislava Online
02.06.2025	5	28 500 Kč	Online	CZ/SK	Gopas Praha Online

The prices are without VAT.

Prerequisites

Knowledge in extent of the courses which are listed in the bellow sections **Previous Courses** and **Related Courses**

Course outline

Brief insight at the history of SharePoint

Explanations on how the services of Microsoft 365 work inside Microsoft Azure

Introduction to Azure Active Directory

Microsoft Graph and its usage options of Graph API in SharePoint Online administration

Navigation and control in the environment of web pages SharePoint Online

Administering basic content elements of SharePoint

Using menu and navigation elements

Information architecture

Site collections and site structure

Controlling user access, permissions and sharing options

Common and recommended best-practices for web site, site collections and navigation

Lists and data storage and their administration and customization

Document libraries, document versioning and cooperation between OneDrive and Microsoft Office

Audiences and user and group targetting

Content types and their proper usage

GOPAS Praha

Kodaňská 1441/46
101 00 Praha 10
Tel.: +420 234 064 900-3
info@gopas.cz

GOPAS Brno

Nové sady 996/25
602 00 Brno
Tel.: +420 542 422 111
info@gopas.cz

GOPAS Bratislava

Dr. Vladimíra Clementisa 10
Bratislava, 821 02
Tel.: +421 248 282 701-2
info@gopas.sk



Copyright © 2020 GOPAS, a.s.,
All rights reserved

Microsoft 365 - SharePoint Online site owner customizations

Site templates and their definitions, creation and usage

Working with pages

Managed metadata and taxonomy

Search and its customization

PowerApps and PowerAutomate

Preparation for Microsoft certification

Most Microsoft certification exams do not require students to attend an official MOC course in order to pass the exam.

This applies to all certifications except for MCM

Official Microsoft MOC courses as well as our own GOC courses are good ways of preparation for Microsoft certifications such as MCP, MTA, MCSA, MCSE or MCM

This does not mean that official MOC courses would serve as the only necessary preparation. The primary goal of an MOC course is to provide for sufficient theoretical knowledge and practical experience to effectively work with the related product

MOC courses usually cover most of the topics required by their respective certification exams, but often do not give every topic the same amount of time and emphasis as may be required to completely pass the exam

GOPAS Praha

Kodaňská 1441/46
101 00 Praha 10
Tel.: +420 234 064 900-3
info@gopas.cz

GOPAS Brno

Nové sady 996/25
602 00 Brno
Tel.: +420 542 422 111
info@gopas.cz

GOPAS Bratislava

Dr. Vladimíra Clementisa 10
Bratislava, 821 02
Tel.: +421 248 282 701-2
info@gopas.sk



Copyright © 2020 GOPAS, a.s.,
All rights reserved