SharePoint - implementing and administering on-prem SharePoint SE/2019/2016 for content admins

Course code: GOC229

Five-days instructor-led training for IT administrators and also SharePoint content administrators which brings all the knowledge necessary to understand server-side administrative tasks as well as basic web-browser customizations of SharePoint site collections, web sites and other SharePoint services such as Managed Metadata Services or the Search.

Prerequisities

Knowledge in extent of the courses which are listed in the bellow sections Previous Courses and Related Courses

Course outline

Brief insight at the history of SharePoint

Explanations on how the services of Microsoft 365 work inside Microsoft Azure

Introduction to Azure Active Directory

Microsoft Graph and its usage options of Graph API in SharePoint Online administration

Navigation and control in the environment of web pages SharePoint Online

Administering basic content elements of SharePoint

Using menu and navigation elements

Information architecture

Site collections and site structure

Controlling user access, permissions and sharing options

Common and recommanded best-practices for web site, site collections and navigation

Lists and data storage and their administration and customization

Document libraries, document versioning and cooperation between OneDrive and Microsoft Office

Audiences and user and group targetting

Content types and their propper usage

Site templates and their definitions, creation and usage

Working with pages

Managed metadata and taxonomy

Search and its customization

PowerApps and PowerAutomate

Preparation for Microsoft certification

Most Microsoft certification exams do not require students to attend an official MOC course in order to pass the exam.

This applies to all certifications except for MCM

Official Microsoft MOC courses as well as our own GOC courses are good ways of preparation for Microsoft certifications such as MCP, MTA, MCSA, MCSE or MCM

This does not mean that official MOC courses would serve as the only necessary praparation. The primary goal of an MOC course is to provide for sufficient theoretical knowledge and practical experience to effectively work with the related product

MOC courses usually cover most of the topics required by their respective certification exams, but often do not give every topic the same amount of time and emphassis as may be required to completelly pass the exam

GOPAS Praha
Kodaňská 1441/46
101 00 Praha 10
Tel.: +420 234 064 900-3
info@gopas.cz

GOPAS Brno
Nové sady 996/25
602 00 Brno
Tel.: +420 542 422 111
info@gopas.cz

GOPAS Bratislava
Dr. Vladimíra Clementisa 10
Bratislava, 821 02
Tel.: +421 248 282 701-2
info@gopas.sk

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GOPAS Praha
Kodaňská 1441/46
101 00 Praha 10
Tel.: +420 234 064 900-3
info@gopas.cz

GOPAS Brno
Nové sady 996/25
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Tel.: +420 542 422 111
info@gopas.cz

GOPAS Bratislava
Dr. Vladimíra Clementisa 10
Bratislava, 821 02
Tel.: +421 248 282 701-2
info@gopas.sk

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