

Upgrading to Windows 10 for users

Course code: WIN10

The goal of the course is to prepare users (primarily Windows 7 users) to smooth upgrading to the latest version of Microsoft Windows. Participants will become familiar with innovations of environment (redesigned Start menu and taskbar, events center, etc), configuration options, or two philosophies of applications & dialogs in one operating system.

Who is the course for

For users who want to learn about the environment and novelties of Microsoft Windows 10.

What we teach you

Effectively usage of the tools and practices of Windows 10 instead of "old school" practices of older Windows versions.

Course outline

Basic information

- Comparison with previous versions
- Windows 10 editions
- Upgrade, new installation, licencing
- Windows activation
- Mobile devices
- User identity - Microsoft account vs. work account

Screen elements

- Start menu
- Work with tiles
- Tiles modification
- Start menu configuration
- Shortcuts to „admin“ locations
- Taskbar
- Application pin
- Notification area
- Action center
- Desktop
- Adding of „common“ icons
- Virtual desktops
- Other active parts of screen
- Two kinds of windows - old-school and new
- Manipulation with windows
- Split View

Storage

- OneDrive storage
- Configuration
- Environment of online services
- Explorer
- Document libraries
- Quick access locations
- Backup

Configuration

- Control Panel vs. Settings
- Privacy

GOPAS Praha

Kodaňská 1441/46
101 00 Praha 10
Tel.: +420 234 064 900-3
info@gopas.cz

GOPAS Brno

Nové sady 996/25
602 00 Brno
Tel.: +420 542 422 111
info@gopas.cz

GOPAS Bratislava

Dr. Vladimíra Clementisa 10
Bratislava, 821 02
Tel.: +421 248 282 701-2
info@gopas.sk



Copyright © 2020 GOPAS, a.s.,
All rights reserved

Upgrading to Windows 10 for users

- Security
- Windows Firewall
- Windows Defender
- User accounts
- Accessibility options
- System & Microsoft's applications update
- System recovery

Applications

- Removing the "advertising" applications
- Microsoft Store
- Default apps for specific file types
- Calendar, Offline maps, Microsoft Edge, Weather, ...

GOPAS Praha

Kodaňská 1441/46
101 00 Praha 10
Tel.: +420 234 064 900-3
info@gopas.cz

GOPAS Brno

Nové sady 996/25
602 00 Brno
Tel.: +420 542 422 111
info@gopas.cz

GOPAS Bratislava

Dr. Vladimíra Clementisa 10
Bratislava, 821 02
Tel.: +421 248 282 701-2
info@gopas.sk



Copyright © 2020 GOPAS, a.s.,
All rights reserved